Course Title	English for Technology			Course Code		BST 21162		
Year	2	Semester	1	Credits	02	Theory (hr)		15
						Practical (hr)		30
						Independent Learning (hr)		

Aim of the Course:

To provide knowledge and skills to prepare professional caliber technical documents and communicate that to a variety of audiences

Intended Learning Outcomes:

After completion of this course, the learner should be able to:
- Write meaningful instructions; work schedules, memos and notices.
- Compose well-structured essays with nuances of technical writing.
- Use correct syntax, diction, and spelling to edit a write-up completely.
- Use appropriate spoken idiom to engage in discussions.

Course Capsule:

Theory
Describing structure and functions of tools and equipment; Basics of technical report writing; Technical communication: Principles and practice; Vocabulary Building; Technical writing skills and proof reading; Techniques of effective writing; Presenting technical innovations and productions to an audience.

Practical
Writing instructions for Manuals, Schedules, Memos; Chit-chat presentations; Reading technology related articles; Games and competitions; Listening to lectures and summarizing ideas; Proof reading; Discussion sessions; Speaking club

Assessment:

Continuous assessment: 30%
End semester assessment: 70%