

GUIDELINES FOR AWARDING FACULTY HONOURS FOR HIGH IMPACT RESEARCH PUBLICATIONS - 2020

The Faculty of Agriculture and Plantation Management of the Wayamba University of Sri Lanka awards an honour termed “Faculty Honours for High Impact Research Publications” annually to encourage the staff members to carry out high-quality research disseminate their research findings through publications in high-quality journals.

01. Terms and Conditions

01.01. The applicant should be a permanent staff member (academic, administrative or non-academic) of the Faculty of Agriculture and Plantation Management (FAPM).

01.02. To be qualified for “Faculty Honours for High Impact Research Publications”, manuscripts should have been published in journals listed in Web of Science Core Collection given in Science Citation Index Expanded (SCIE), Social Sciences Citation Index (SSCI) or Arts & Humanities Citation Index (AHCI) (<https://clarivate.com/webofsciencegroup/solutions/web-of-science/>).

01.03. Only full research papers /reviews will be considered for the Faculty Honours for High Impact Publications. Applicants may apply for any number of publications within the year considered.

01.04. Recipients will be awarded a certificate.

01.05. Co-authors outside the FAPM are not eligible to receive the award.

01.06. To qualify for Faculty Honours for High Impact Publications, any department or unit of FAPM should appear as the address (affiliation) below the name(s) of the author(s). The papers without the words “Faculty of Agriculture and Plantation Management, Wayamba University of Sri Lanka” shall not be considered for awards.

01.07. A letter of acknowledgment to the co-author /s affiliated to other institutes is sent for the contribution to the publication that received Faculty Honours for High Impact Publications.

02. Application and Evaluation Procedure

02.01. Faculty Honours for High Impact Publications will be implemented from 01st March 2021, and any paper which qualifies the criteria and published in the year 2020 could be forwarded.

02.02. Applications prepared as per the format approved by the Faculty Research, Higher Degree and Outreach Programmes Committee (RHDOP) and the faculty board must be submitted to the Assistant Registrar of FAPM.

02.03. The following documentary proof should be attached with the completed application.

02.04. Copy of the published manuscript.

- 02.05. Proof of name of the author(s), affiliations and email address of the author(s) in the paper.
- 02.06. Proof of indexing from the web of science master journal list(s) (<https://mjl.clarivate.com/search-results>).
- 02.07. The applicant should provide evidence for the publication and its indexing status of the relevant journal from the master journal list(s). The evidence only from the Journal website will not be considered.
- 02.08. The completed application should reach the Assistant Registrar of the faculty by **24th March 2021**. A subcommittee shall appoint by the Faculty board for the evaluation. The recommendation of the Committee will be tabled at the next Faculty board for the Faculty approval and conferring the honours. Approval of the Faculty and conferring the award will take place simultaneously.
- 02.09. If an applicant is a member of the committee, he/ she should refrain from attending the selection process.
- 02.10. An application which was rejected due to incomplete supporting documents or due to incomplete application could be resubmitted for an award within 05 days from the date of rejection. However, any publication which was rejected due to non-submission of documentary proof for proper indexing or wrong indexing or misleading information such papers will not be entertained again for an award.
- 02.11. The decision of the committee will be the final.
- 02.12. No appeals will be entertained from applicants if his/her application is rejected at any grounds.
- 02.13. Any indirect or direct communication(s) or interferences of any nature by an applicant in supporting his/her application is not entertained during the application process or evaluation process or awarding process. If anyone who is reported doing so with evidence will be blacklisted from this award scheme, and he/she will not become eligible to apply for this award for five years.
- 02.14. No individual, groups, unions or any other group or forum has any right to interfere or question the process of awarding prior to or after the process. The final decision in this regard is vested within the committee. If any disputes occur among the members of the committee, final decision will be taken by the Dean of the faculty and that decision, in such circumstances, will be the final and not challengeable in any form.

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