<u>Guidelines for the Orientation Programme</u>

The orientation programme of the new students (2019/2020 Intake) is scheduled to be commenced on 1st of June 2021 and the sessions will be conducted virtually for a **period of four weeks (1st June - 25th June 2021).** Orientation programme is **compulsory for all the new students** and access for the sessions are strictly permitted only for the students. The attendance of each and every student will be monitored during the orientation programme.

Please follow the following guidelines to join the daily live sessions of your orientation program;

1. Go to the **Orientation Programme web page** to view and download the daily and weekly schedule of the orientation programme.

2. The Zoom links to connect with the orientation sessions will be sent to you via emails and Zoom links for English Lessons will also be displayed in the e-Learning Gateway (**eLG**).

3. On the 1st week, after the English Placement Test (see **Event Calendar**) you will be assigned into four groups and the details will be available for you in the English Course module at the **eLG**.

4. Please join each session at least 10- 15 minutes before the commencement of each session in the **orientation programme**.

5. Kindly note that you have to remain your Zoom audio **muted** and Video **switched off/stopped** throughout the sessions **unless** you are requested to join with the ongoing discussion or allowed to raise a question by the lecturer/resource person. After you speak please do not forget to mute your mike again.

6. Students are strictly not allowed to leave before the session ends unless they obtain a permission from the lecturer/resource person to do so.

7. Please kindly make sure you setup your computer or internet connectivity device at a proper place where strong internet signal reception is available at your home for **smooth connectivity** throughout the sessions.

8. If you need any other technical support related to Zoom and connectivity, please call the numbers listed at **Contact Us** for technical assistant.

*Please note: that the FAPM is hosting the Zoom platform through the government **Learn Zoom facility** which is supposed to be free of charge for Zoom internet data for students. However, we have noticed that some internet service providers (ISPs) tend to charge the internet data for Zoom from students. Therefore, for smooth uninterrupted connectivity and as a safer option, we kindly recommend you to choose a convenient low cost Zoom internet data package to connect with the orientation programme sessions.

Available at: https://fapm.wyb.ac.lk/?page_id=4228