

Guidelines for the Virtual Inauguration Session

The Inauguration Session for the intake of new students (2020/2021 Batch) of the Faculty of Agriculture & Plantation Management (FAPM) will be held on 30th of May 2022 from 9.00 a.m. onwards via online mode. The program is compulsory for all the NEW Students.

Please follow the following guidelines to join the event;

- 1. **The New Students** must participate in this program conducted by the FAPM.
- Please make sure you have setup Zoom and signed-in as shown in the <u>"How</u> to Create Zoom account Guide", beforehand.
- 3. Don't forget to <u>rename</u> your Zoom **profile name** with your "Index Number and Your Name" along with a professional head photograph of yourself as **profile picture**. We **do NOT encourage** to use any other kind of profile names (*e.g.* no nick names) and unprofessional photos in the online platform.



e.g. Profile name: **216XXX-Your Name**

Sample profile pictures

- 4. You can connect to the ceremony using the provided **zoom link**, that you may receive via an email prior to the program day.
- 5. Join the event **15 min prior** at around 8.45 am to avoid web traffic delays.

- 6. Kindly note that you have to remain your Zoom Audio muted and Video switched off/stopped throughout the session to ensure smooth functioning of the event without any disturbances.
- 7. The students can ask questions (in text format) on university life and academic programs during the event through;

FAPM Q&A WhatsApp number: 071 887 0509

or

Online Zoom chat

- 8. The agenda of the inauguration session is available online in the 1st week event calendar at the <u>Orientation Program</u> web page on the FAPM website.
- All the students are kindly requested to remain connected until the program ends and if you get any internet connectivity problems please kindly re-join the session via the same Zoom link.
- 10. Please kindly make sure you setup your computer or internet connectivity device at a proper place where strong internet signal reception is available at your home for **smooth connectivity** throughout the session.
- 11. If you need any other technical support related to Zoom and connectivity please call the numbers listed at <u>Contact us</u> for technical assistant.

***Please note:** that the FAPM is hosting the Zoom platform through the government **Learn Zoom facility** which is supposed to be free of charge for Zoom internet data for students. However, we have noticed that some internet service providers (ISPs) tend to charge the internet data for Zoom from students. Therefore, for smooth uninterrupted connectivity and as a safer option, we kindly recommend you to choose a convenient low cost Zoom internet data package to connect with the online session.